

MEDICAL UNIVERSITY – SOFIA

RECTORATE

ORDER № RK 36-4022 / 23.10.2020

Pursuant to Order RD-01-609 / 21.10.2020 of the Minister of Health for the introduction of the anti-epidemic measures by November 30th, 2020, Order of the Rector of the Medical University - Sofia RD36-4014 / 22.10.2020 amending and supplementing the anti - epidemic measures and on the grounds of art. 44, para. 1, item 2 of the Regulations for the structure and activity of Medical University – Sofia,

I HEREBY ORDER:

I. Heads of MU-Sofia structural units shall organize the implementation of all prescribed measures to prevent the risk of distribution of COVID-19 in the structural units in accordance with the type and the nature of their activity:

1. Ensuring up-to-date awareness of the epidemic risk of the spread of the contagious disease through appropriate information materials and instructions for using reliable sources of information.

2. Planning and implementation of security and fire safety measures:

2.1. Implementation of security and access regime.

Inspectors from "Security, Crisis management and Firesafety" unit shall prepare, jointly with the management of the security companies, the instructions for control of the non-admission of teachers, staff, students, outside individuals and other visitors with symptoms of acute respiratory disease on the territory of the structural units.

To carry out daily control over the implementation of the measures, including the requirements of fire safety regulations and prevention of emergencies.

3. Maintaining cleanliness and disinfection of buildings. To carry out regular cleaning and disinfection of the work premises, sanitary places, corridors, places for rest, meals and others, identified as critical points.

II. Heads of structural units shall take measures to ensure appropriate working conditions for employees, including:

1. Following up with the current epidemic situation and the occurrence of increased epidemic risk conducting emergency briefing and acquaintance with the instructions and information materials, incl. the undertaken measures to prevent and stop the risk of the spread of COVID-19 against the signature of the respective person.

2. Organizing the optimization of the number of employees in the structural units, engaged in daily activities and minimizing direct contacts between the employees or between them and outside individuals.

3. Disinfection of the areas in the structural units during the working day with own forces and means in the ordered frequency, following the instructions of the manufacturer of the preparations used.

4. Conditions for observance of personal hygiene of the employees, respiratory workplace hygiene, providing personal and collective resources for protection and others.

III. Heads of structural units with their order to be appointed in structural units commission for the prevention of the risk of spread of COVID-19.

1. The Commission shall carry out activities related to the organization, control and effective implementation of the ordered measures, shall offer to the management supplementations and amendments to the measures implemented so far to achieve real reduction of coronavirus infection.

2. Information about the employee appointed as a contact person - position, two names, telephone number for contact shall be send as soon as possible (but not later than the end of the working day on 26.10.2020) to the Rectorate of MU-Sofia. It shall be sent as well to the following e-mail: rshterbakov@mu-sofia.bg and then on hard copy.

3. Improving awareness in ascending order to organize the implementation of the Instructions for communication of probable or certain COVID-19 disease or contact with a COVID-19 patient which shall be published in the section related to COVID-19 in the main menu of the website of the Medical University - Sofia.

All structural units should report monthly on the implementation of the measures for prevention of the risk of spreading COVID-19 in the Rectorate of MU-Sofia to the attention of expert M. Dashinov from “Security, Crisis Management and Fire Safety” Unit.

This order repeals order № RK36-3939 / 20.10.2020.

I will personally control the execution of this order.

RECTOR OF MU-SOFIA

ACAD. L. TRAYKOV, MD, DSc