

# MEDICAL UNIVERSITY – SOFIA

## STUDENTS COUNCIL

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APPROVED BY:.....  
PROF. LATCHEZAR TRAYKOV, MD, DSC  
RECTOR OF MU – SOFIA

### METHODOLOGY FOR GRANTING FINANCIAL STIMULUS TO STUDENTS VOLUNTEERS

#### **I. Eligible persons**

Students in 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> year of studies from the Faculty of Medicine and the Faculty of Dental Medicine; students in 2<sup>nd</sup> and 3<sup>rd</sup> year of studies from the Faculty of Public Health “Prof. TsekomirVodenicharov, MD, PhD” – specialty “Nurse”, “Medical assistant”, “Midwife”, “Kinesiotherapy”, respectively students from subsidiary branch “Prof. Ivan Mitev”- Vratza, specialty “Nurse”, “Medical assistant”, “Midwife”, students in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year of studies from the Medical College “YordankFilaretova” shall be granted the financial aid for their volunteer work of minimum 60 hours per month in the COVID departments of medical facilities outside of school hours.

Students in 1<sup>st</sup> and 2<sup>nd</sup> year of studies from the Faculty of Medicine (respectively the other faculties included in the Methodology) can be subject to exceptions due to valid reasons.

#### **II. Amount of the grant**

The amount of the grant is 130.00 BGN per month at the minimum required 60 hours of volunteering workload.

#### **III. Any other specifications:**

Grants are not due in case when the volunteer workload is **less** than 60 hours per month. Grants are not subject to change in case the volunteer workload is **over**60 hours per month.

Under the current financial incentives procedure the volunteer workload must be completed in the period after 01.10.2021 (after the beginning of 2021/2022 academic year).

#### **IV. Periodicity of payments:**

The payment of the financial grant to the students-volunteers for the respective month is made by the end of the next month of the respective calendar year, after the examination of the submitted applications, preparation and approval of the ranked eligible applicants.

**V. Required documents:**

Those who worked as volunteers fill out **ONLINE APPLICATION FORM** available on the webpage of MU-Sofia quoting their full names, faculty number, bank account details, period of the volunteer workload and the medical facility where it was completed and send it to MU-Sofia, Rectorate.

Along with the online application form those who worked as volunteers submit an **OFFICIAL NOTE** from the respective medical facility, duly signed by its Managing Director / Manager. It should contain information about the hours worked by the individuals separately for each reported month.

This Methodology shall enter into force after its approval by the meeting of the Academic Council on 21.10.2021.

**Accorded by:**

**Drawn by: .....**

**Dr. Vidin Kirkov, .....**

**Lyudmila Borisova, Chair of SC.....**

**Head of BFSC**

**Radoslav Shterbakov, .....**

**Chief accountant**

**Prof. Krasimira Markova, MD, .....**

**Economist, Finance**

**Mariela Ginzerova, .....**

**Chief Legal Counsel**